

Agreement Type (Description)	Process	Reviewers	Signatory
Provost Signatory			
Dual degree/joint degree (agreements between Columbia and external partner for degree-granting educational programs)	OVPAP (through DARCI) (and APAS for new degree)	SVP (if international partner) OGC SFS	Provost
Educational Handshake MOU ('agree to agree' non-binding agreement between Columbia and external partner where both express an interest in future collaborations, but there are no specific projects or outcomes). HANDSHAKE agreements require pre-approval from OVPAP (email ovpap@columbia.edu) before discussing with external partner.	OVPAP (Pre-approval by email and through DARCI)	SVP (if international partner) OGC SFS	Provost
Student exchange/visiting student (agreement between Columbia and external partner for students traveling bi-directionally OR unidirectionally between universities, where credits are earned by students at one or both institutions)	OVPAP (through DARCI)	SVP (if international partner) OGC SFS	Provost
Study Abroad (institutional level agreement in which Columbia undergraduate students earn credits from another institution). <i>NOTE: Study Abroad programs where Columbia students earn Columbia credits (taught by Columbia faculty through Columbia COI approved courses) do not need provostial review.</i>	OVPAP (through DARCI)	SVP (if international partner) OGC SFS	Provost
Faculty research/exchange (agreements between Columbia and external partner detailing a faculty research, exchange or visiting scholar agreement)	EVP Research and/or Vice Provost for Faculty Affairs	OGC Vice Provost for Faculty Affairs SPA (if research related)	Provost
Institution-level affiliations and pledges (agreements between Columbia and external institution detailing an affiliation or pledge between the parties, e.g. Erasmus+, Global Centers, CWP)	OVPAP (through DARCI)	SVP (if international partner) OGC Public Affairs (if risk management review needed) Development (if necessary) SPA (if research related) Trustees (if necessary)	Provost
MOUs (non-educational memorandum of understanding agreement between Columbia and external institution)	OVPAP (through DARCI)	SVP (if international partner) OGC Public Affairs (if risk management review needed) SPA (if research related)	Provost
Dean Signatory			
Sub-awards to develop educational content (agreements between Columbia and external institution to develop, but not deliver, educational content)	School	OGC (if necessary)	Dean
Individual-level/one-time/specific (individual level agreement with external institution detailing one-time specific research or educational initiative by a single student or faculty)	School	OGC SFS	Dean
Space/building use (agreement between Columbia and internal/external institution for use of space, e.g. chapel, conference rooms, classrooms)	School/unit	OGC (if necessary)	Dean or unit head
Scholarship (agreements that detail scholarship programs for a specific school or program)	School/unit	OGC SFS (if necessary)	Dean
Others			
Continuing/executive education (school-developed, in-person programs that have an agreement with external institution, not credit-bearing, may offer professional credits, or may offer a certificate of participation)	School (if domestic) OVPAP (through DARCI if international partner)	SVP (if international partner) OGC (if necessary) OVPAP (if necessary)	Dean (if domestic) Provost (if international)
Online partnerships (agreements between Columbia and an online program management company (2U, Coursera, EdX) or other partner that provides online services (enrollment marketing, MOOC, etc.)	Senior Vice Provost + OVPAP	OGC Procurement (if necessary) OVPAP (if credit-bearing) SFS (if credit-bearing)	Dean (if non-credit) Provost (if credit-bearing)
Research (agreements between Columbia and an external partner that involve grant funding, sponsored projects, research projects developed from a handshake, etc.)	EVP Research and/or SPA	OGC SPA Research Compliance	